

MINUTES OF THE 1ST MEETING OF THE BOARD OF GOVERNORS
NATIONAL INSTITUTE OF TECHNOLOGY :: SILCHAR

The 1st meeting of the Board of Governors, National Institute of Technology, Silchar was held on 19 July 2003 at 11:00 AM in the Conference Room of MHRD, Shastri Bhawan, Govt. of India, New Delhi.

The following members were present in the meeting:

1. Prof. Gautam Barua, Chairman, Board of Governors, NIT Silchar
2. Sri V S Pandey, IAS, Jt. Secretary (T), Dept. of SE & HE, Govt. of India (Nominee of MHRD)
3. Dr. M. Chandra, Advisor – I, AICTE, New Delhi (Nominee of AICTE)
4. Prof. Rajat Gupta, Dean, Student Affairs, NIT, Silchar (Faculty Member)
5. Col. (Dr.) J S Virk (Retd.), Director, NIT, Silchar (Member Secretary)

The items of agenda taken up were as follows:

Item No – 1.1: To consider constitution of Board Committees

(a) To Constitute Finance Committee

The Board approved the constitution of the Finance Committee with the following members:

- a. Prof. Gautam Barua, IIT Guwahati, Chairman
- b. Dr. S. K. Biswas, AAA (T), MHRD, New Delhi
- c. Dr. P. K. Seth, Director, Finance (IFD), MHRD, New Delhi
- d. Sri Prem Saran, IAS, Principal Secretary, Dept. of Education, Govt. of Assam, Board Nominee
- e. Col. (Retd.) J S Virk, Director, NIT Silchar, Ex-Officio Member
- f. Mr. P. K. Paul, Registrar, Ex-Officio Member - Secretary

(b) To constitute Building and works Committee

The Board approved the constitution of the Building and Works Committee with the following members:

- a) Col. (Retd.) J S Virk, Director, NIT Silchar, Ex-Officio Chairman
- b) Dr. S. K. Biswas, AAA (T), MHRD, New Delhi
- c) Shri G. S. Mittal, SE (Civil) CPWD, Silchar
- d) Shri U. Mitra, EE (Elect.) CPWD, Silchar
- e) Dr. A.A.S.H. Barbhuya, Prof. P&D, NIT Silchar
- f) Dr. Rajat Gupta, Prof. ME Dept and Dean, Student Affairs
- g) Mr. P. K. Paul, Registrar, NIT Silchar, Ex –Officio Member – Secretary



Item No – 1.2: To confirm the minutes of the last BOG meeting (79th BOG of REC, Silchar)

The minutes of the 79th meeting of the Board of Governors held on 05 November 2001 were confirmed.

Item No – 1.3: To receive a note on the action taken and progress made on the resolution of the last BOG meeting (79th BOG of REC, Silchar)

The action taken report was discussed and ratified by the Board.

Item No – 1.4: To approve the recommendations of the Finance Committee

The Board approved the recommendations of the Finance Committee held on 19th July 2003 at Shastri Bhawan, Govt. of India, New Delhi.

Item No – 1.5: Strike and [^]undesirable activities by RECTAS and certain Non – Teaching Employees' Unions

The Board members expressed concern over the law and order problem and discipline problems in the Institute. The Board was happy to note that the situation has improved and expressed the hope that the situation would become normal soon. The Board appreciated the Director's effort in restoring normalcy and directed that strict action should be taken against those who violate the rules of the Institute.

Item No – 1.6: To consider Annual Report and Annual Accounts for the Years 2000 – 01 & 2001-02

The Board approved the Annual Report Annual Accounts for the Year 2000 – 2001 and 2001-2002.

Item No – 1.7: To ratify the action taken by the Director in regard to voluntary retirement / resignation submitted by faculty members:

The Board ratified the action taken by the Director with regards to acceptances of retirement / resignation submitted by 12 employees of the Institute as detailed in the agenda papers.

Item No – 1.8: To ratify the actions taken by the Director regarding termination of services of (a) Dr. K. M. Rao, Lect. In Chemistry Dept. and (b) Smt. Debjani Bhowmick, Lecturer in Mathematics Department

The Board ratified the action taken by the Director regarding termination of services of Dr. K. M. Rao, Lecturer in Chemistry department and Smt. Debjani Bhowmick, Lecturer in Mathematics department.

Item No – 1.9: To consider acute shortage of faculty in the Institute.

It was brought out that in case of faculty, faculty:student ratio of 1:15 is to be maintained. Hence remaining vacancy of faculty as per existing student strength may be filled up by conducting regular selection as per rules. More stress is to be given in the Department of Electronics & Tele Communication Engineering and Computer Science & Engineering where faculty shortage is alarming. The Board advised the Director to increase the student strength in each discipline rationally so that faculty optimization can be achieved by recruiting additional faculty.

Item No – 1.10: To augment the manpower in the Estate Engineering Section of the Institute.

It was brought out that in case of non – teaching staff, a faculty –staff ratio of 1:1.5 is to be achieved. Board opined that no additional manpower is to be recruited on a regular basis. However, additional officials in the Estate Engineering Section may be appointed on contract / deputation basis to carry out repair / renovation / construction and other estate related works against respective project against work charge contingency if inescapable. The Board also ratified the action taken by the Director regarding engaging temporarily 4 persons on contract appointment.

Item No – 1.11: Recruitment of non- teaching staff

The Board did not approve filling up Non – Teaching posts in view of the large number of non-teaching employees. However, Board approved the filling up of key appointments such as Registrar, Deputy Registrar (Accounts), Assistant Registrars, Medical Officer, either by recruitment or by deputation as required by the Director.

Item No – 1.12: To consider adoption of Voluntary Retirement Scheme for the staff members of the Institute

In principle, Board approved a Voluntary Retirement Scheme so that the ratio of teaching and non – teaching staff be achieved as 1:1.5. The Director was advised to put up a detailed proposal including financial implications in the next BOG meeting.

Item No – 1.13: To note the status of implementations of Govt. of India Projects under MODROB, R&D and TAPTEC

The Board noted the delay in implementing the various projects and also noted that this was due in large part to the diversion of funds. The Board cautioned that all projects must be completed well within the extended period of time.

Item No – 1.14: Appointment of Mr. P. K. Paul, Asst. Professor of ETE Dept. to the post of Registrar

The Board ratified that Sri P. K. Paul shall continue working as Registrar in addition to his normal duties till a regular Registrar is appointed / deputed.

Item No – 1.15: To ratify the Ordinance promulgated by the Senate to conduct the B.Tech Programme in the Institute

The Board ratified the promulgation of Ordinance on the B.Tech. programme by the Director on the advice of the Senate. The Board approved the conferment of the B.Tech. degree to the students who have completed this programme as per the recommendation of the Senate.

Item No – 1.16: Initiation of signing MOU with IIT, Guwahati and local Army Formation.

The Board advised the Director to pursue the matter. MOU may be signed with IIT Guwahati and Local Army formation after further discussions with them

Item No – 1.17: To consider campus security

The Board expressed its concern over campus security. Board advised the Director to explore the opinion of outsourcing the campus security arrangements.

Item No – 1.18: To consider purchase of a Tractor with Trolley

The Board ratified the action taken by the Director.

Item No – 1.19: To consider prayer of Dr. N. C. Ganguly regarding waiving of 18 days notice period as regards to his voluntary retirement from the post of Professor, Electrical Engineering.

The Board approved the waiving of 18 days of Notice period of Dr. N. C. Ganguly.

Item No – 1.20: Re-employment of Sri Biswajit Goswami, Dy. Registrar (Accounts)

The matter was discussed in detail. The Board ratified the employment of Sri Biswajit Goswami, Dy. Registrar Accounts, but advised the Director that his services may not be extended beyond 31st July 2003. Further, the post may be filled up on deputation basis or on regular basis by holding an interview

Item No – 1.21: Prayer for job on compassionate ground

The Board did not approve the application of Smt. Nazma Begum Laskar for the job.

Any other matter

Item No – 1.22: Appointment of Mr. R. P. Kakoti & Mr. A. C. Dey as Institute retainer at the Gauhati high court & Civil Court, Silchar respectively.

The Board ratified the action taken by the Director in this regard.

The meeting ended with a vote of thanks.

 28/8/03

(Dr. Gautam Barua)
Chairman BOG, and Director
NIT Silchar